

MINUTES OF ELGIN CITY COUNCIL REGULAR MEETING

Meeting Date: October 13th, 2015

Call to order: A regular meeting of the Elgin City Council was held at Elgin City Hall, Elgin, Oregon on October 13th, 2015. The meeting convened at 19:00, Mayor Allan Duffy presiding.

Members in attendance: Mayor Duffy, Councilors Miles, Warren, Burgess and Shaffer. Recorder/Administrator Eckstein.

Members not in attendance: Councilor Lineville, Councilor Richards

Revision of Agenda: Mayor Duffy moves application of Student Councilor to right after citizens' complaints, no objections

Approval of minutes: Motion was made by Councilor Miles to accept the minutes from the special session held on September 22nd, 2015. Councilor Warrens Seconds, all in favor, motion carries.

Citizen Complaints/Concerns: Administrator Eckstein stated that 2 of the 3 marijuana complaints have been confirmed they have been removed, the third one has not. He also stated that he has addressed the most recent complaints he had received that week and taken photographs of both offenses and is working on remedying both of them.

Student Councilor Application/Interview: Administrator Eckstein introduces Jaydon McKay, Mayor Duffy has applicant take a seat so he may be interviewed. Councilor Warren asks if he would be able to make all meetings, and why he is wanting to serve. McKay said yes he would make all meetings and he feels he is the best candidate because of the multiple organizations he belongs to and represents. Councilor Shaffer asked what he would like to do after high school and McKay stated he would like to go into architectural design. Mayor Duffy asks on top of all his other obligations if he was prepared to accept the responsibility of a City councilor, McKay said yes. Councilor Burgess said it was nice to see such a fine young man representing the high school. Councilor Shaffer moves the appointment of Jaydon McKay to Student councilor, Councilor Burgess Seconds. All in favor, motion carries, Mayor Duffy swore in Student Councilor McKay.

Reports:

- Law Enforcement/Animal Control – No significant discussion, see report
- Ambulance – The EMT's have their new equipment and are working on training up a full staff to man the service 24/7 and learned quite a bit at the national EMT Expo.
- Public Safety – Councilor Warren reports that a number of drug abusers are being ran out of town and relocating to other parts of the county. It was under the assumption of the sheriff that crime is in fact down.
- Public Works – Reports that 1,002 ft sewer, 3,002 water, 1800 storm drain pipe has been installed in the ground so far this year.
- Library – No significant discussion, see report
- Administrator – Administrator Eckstein reports the City have been busy finishing up projects before winter sets in. 9th street project is about 75% done. It failed a compaction test, but it was encouraging because it showed that things were actually being tested and the contractor

was doing the right thing. Temporary Health Clinic Project is about 25% complete with all the difficult items being completed. GRH has the building permit approved. 35% of the scales project has been paid, they should break ground next week. Eckstein is attending a training in Enterprise for half-a-day. PW committee has interviewed the lone candidate for the WWTPO position and the administration committee has received 4 applicants from Work Source Oregon to interview. There is no movement on legal issues. Initial land surveys and test holes have been completed on the permanent health clinic site. Still no luck on finding a tech support provider. Mayor Duffy states that while serving on the architect selection committee they have selected an architect. Eckstein states that the Block Grant is still usable as a funding source.

- Administration Committee – No significant discussion, all in order
- Opera House – Confusion on the opera house presentation. Kate Bottger states that a former member of the community has donated the old Timbers building to the Friends of the Opera house. At the moment they are brain storming as to what it will be used for. Councilor Warren cautions them that the utility bill was atrocious when she managed the restaurant. They are very adamant it will NOT take away from their main productions. Annie will run in November and they are hosting try outs for My Fair Lady. Searching for a tech manager and help. Councilor Warren asked if you buy a season pass do you buy the seat. Bottger referred her to the ticket manager. The sign issue with ODOT has been resolved. Bottger commended the City Administrator for doing such a great job managing the property and working with Opera House staff to ensure a smooth partnership.
- Chamber of Commerce – Confusion on the meeting, late notice so no one went
- Lions Club – Community events in the past month have went great, they will be sponsoring a pumpkin carving contest for Halloween.
- Stampeders – Working on getting their new bleachers installed before the next show
- Women's Service Club – Seeking new members, in process of deciding whether or not they can afford to continue the Tommy Edwards Scholarship.
- Economic Development – Mayor Duffy reports they have been in contact with Sen. Office to offer up their assistance to the City to help us with large grants. They will seek out grants for the City and help all processes. This will help with the health clinic as well as law enforcement costs. Looking at setting up a meeting in the future.
- Student Councilor – Councilor McKay reports on all happenings with the school right now to include records of sports teams and schedules as well as the FBLA red ribbon week and they have a membership of 35 students. He also spoke on FFA events and partnerships as well as the canned food drive. Councilor Warren asked about the football status and why they can't go into playoffs, councilor McKay explained that because they are 2A and opt to play down they don't qualify for playoff contention.

Old Business

Parking Lot on N 8th (Highway 204): Councilor Burgess said he feels some great progress has been made and he thinks this project will be a go in the future. Working on nailing down specifics, but it is finally moving forward. All parties are on board. Mayor Duffy stated that the official requests for property transfers has been submitted but it has not been looked over yet.

New OLCC Policies and Fee's Per Ordinance: Mayor Duffy said that the process is still very unclear. Because we are a home rule state, our charter is fine according to League of Oregon Cities. However the OLCC states that we need to be more specific with how the fees are determined. LOC said our charter represents the same values as other small cities and we should move forward with setting the fees. The only negative that could happen would the OLCC would not accept our opinion. Eckstein states that someone from OLCC pointed him towards Portland's ordinance. At this time though, the fees should be set and the charter modified if needed in the future.

New Business

Elgin Opera House Presentation: The presenter could not make the meeting so Kate Bottger did the best she could to fill in the gaps for the council. They have applied for a grant in order to facilitate a larger workshop as well as costume space. They also need better lighting. All of this must be approved by SHIPO and it has.

Citizen Annexation Presentation: The citizen had to cancel his presentation. Administrator Eckstein expressed to the council that he has his drawings done and is ready to present it to the council. Where the property is already in the urban grown boundary it could be accepted into city limits per resolution. Councilor Warren asks how far out the City UGB ran, and Eckstein stated that our City limits fill it up to its entirety minus what is being added for Mr. Anderson's property.

Citizens to Speak: None

Councilor Warren motions to pay the bills. Councilor Shaffer seconds. All in favor, motion carries.

Councilor Shaffer motions to adjourn the meeting, Councilor Warren seconds. All in favor, motion carries.

Meeting was adjourned at 7:40pm.


Brock Eckstein

Recorder/Administrator