

## MINUTES OF ELGIN CITY COUNCIL REGULAR MEETING

Meeting Date: September 8th, 2015

**Call to order:** A regular meeting of the Elgin City Council was held at Elgin City Hall, Elgin, Oregon on September 8th, 2015. The meeting convened at 19:00, Mayor Allan Duffy presiding.

**Members in attendance:** Mayor Duffy, Councilors Linville, Miles, Richards, Warren, Burgess and Shaffer. Recorder/Administrator Eckstein.

**Members not in attendance:**

**Revision of Agenda:** Mayor Duffy would like to call an executive session at the beginning of new business, all in favor.

**Reassignment of Committees:** Mayor Duffy would like to shift Councilor Shaffer from Public Safety to Administration, Councilor Miles from Public Safety to Opera House, Councilor Richards from Opera House to Public Safety, and Councilor Warren added to Public Safety. All in favor.

**Approval of minutes:** Motion was made by Councilor Linville to accept the minutes from the special session held on August 18<sup>th</sup>, 2015. Councilor Warrens Seconds, all in favor, motion carries.

**Citizen Complaints/Concerns:** No updates on current complaints, no new complaints.

Citizens of 990 Cedar Street ask to speak on speeding problems they are having around the Dogwood and Cedar area in town. They would like to see some speed limit signs placed and enforced as well as children at play signs installed. They realize the road they are complaining about is private property but would still like to see it remain open as it's been used as a street for a very long time. They also complained that they felt one of the deputies was treating them unfairly with this issue and would like to receive the same treatment they got from other deputies with the issue from him. Mayor Duffy advised the couple to please submit their complaint in writing so it may be followed up and tracked through City Hall. Administrator Eckstein printed them off a copy of the Citizen Complaint Form.

### Reports:

- Law Enforcement/Animal Control – No significant discussion
- Ambulance – No significant discussion
- Public Safety – No significant discussion
- Public Works – The new equipment purchases were brought up. Councilor Burgess stated he was not happy with the grader at the auction so they are still looking. He seemed confident there was a good purchase from Texas but was working out logistics.
- Library – No significant discussion
- Administrator – Administrator Eckstein added to his report that the EMT billing was the best that it has ever been. They are operating with about \$18,000 in outstanding billing, down from about \$80,000 this time last year. They continue to take this number down every month making ambulance revenue more realistic and easier to budget.
- Administration – No significant discussion
- Opera House – The current play is running very good! Kate Bottger welcomed the new councilors to the committee and requested their contact information. She also stated that 100

free tickets and free popcorn was offered to the wild land fire fighters in town. She advised that the current show was not really a kid show, but some kids actually enjoyed it. It will be running for three more weekends and then they will start producing Annie in November.

- Chamber of Commerce – No significant discussion
- Lions Club – No significant discussion
- Stampeders – Commented on the great partnership that was established with the fire-fighting crews. They even fixed certain things broken on the ground that were broken before they got there, it was a good deal.
- Women's Service Club – No significant discussion
- Economic Development – Mayor Duffy reports that County Commissioners and Mayors have come up with a number of \$6,000 they would like to see available to small cities for economic development. This is still being debated but it is moving along nicely.
- Student Councilor – No councilor selected yet

#### **Old Business**

**Parking Lot on N 8<sup>th</sup> (Highway 204):** Public Works Committee to meet at a later date to discuss ways to move forward.

#### **New Business**

**Executive Session was called at 7:29 under ORS 192.660(a) To consider the employment of a public officer, employee staff member or individual agent.**

**Regular Session was called back to order at 7:47**

**Elgin Museum Presentation:** Lions Club member Hopkins advised that Lions Bingo was back on, Wednesdays. He also offered up kudos to citizens Abernathy and Chamberlain for keeping the new museum site clean and in good working order. He also offered up kudos to Commissioner Howard for answering all of the questions they have asked. A final kudos was offered up to citizen Larkin for her work chairing the project. He also introduced Community Bank Manager Kathy Bonney to present their presentation.

*(See Museum Presentation on City Website for Slides)*

Councilor Linville questioned where the sign for the museum will be placed, suggesting facing it towards the train station. The committee agreed this would be the best place for it. A kudos was also given to WC construction for allowing the museum committee storage of the items for so long. They planned to be up and operational by the summer of 2016.

Mayor Duffy thanked the museum committee for getting the council more details. They went above and beyond the information he requested. Bonney requested the council review the lease and start the procedure to get the property from the County. The council asked if they got the property is the committee ready to take over insurance costs, they replied yes. Larkin stated that the lease should also say 99 years under category #3. The lease was prepared with Commissioner Howard and Larkin and should be ready to be reviewed by the City attorney. The committee obtained insurance quotes from three different places, Wheatland, CIS, and another private contractor. They favored CIS as Art Rhodes has been very helpful and the City does business with CIS already. All quotes came in around \$600 for

property insurance, and \$600 for elected official and volunteer insurance. Hopkins pointed out they have fulfilled the insurance needs of the council and would really like to have their support of the project now. Larkin also indicated they have filed all necessary documents to incorporate with the State of Oregon and would like the City to pull the trigger on getting the property, leasing it to them, and letting them operate. They also expect no monetary contributions from the City. On top of getting grants that would cover a substantial portion of their costs for three years, they are expecting VERY generous donations from private contributors. Kathy Martin would be writing a Heritage Grant on top of others. She has a lot of past experience writing non-profit grants. Mayor Duffy said his main concern was the insurance and what happens if the museum goes bust. If this were to happen, the property would revert back to the County.

Councilor Burgess moves to obtain the property from the County and move forward on helping the Elgin Museum Committee finalize this project. Councilor Warren Seconds. Councilor Linville had one more question about the lease and it was explained it is in no way final and it would have to be revised and looked over by the City and its attorney. With no further discussion all were in favor, motion carried.

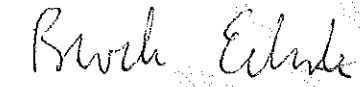
**Citizens to Speak:** Citizen Hallgarth expressed her disappointment that there was not better public announcement done in regards to the dump not allowing burn pile items due to the dump fire. She was not aware that it was ever opened up for the public to start dumping again either. Mayor Duffy stated there would be better communication with the public on matters like this in the future, and it was confirmed that in fact the dump was open for burn items again.

Council watched the Elected Official Training Video offered by CIS at this point for 15 min.

Councilor Linville motions to pay the bills. Councilor Warren seconds. All in favor, motion carries.

Councilor Linville motions to adjourn the meeting, Councilor Warren seconds. All in favor, motion carries.

Meeting was adjourned at 8:13pm.



Brock Eckstein

Recorder/Administrator