



CITY OF ELGIN
541-437-2253

PROMISSORY NOTE

Account # _____ Service Address _____ -

I _____ promise to pay the City of Elgin \$ _____ of which \$ _____ is past due and \$ _____ is current charges for water/sewer services. This payment will reach the City offices not later than 5:00pm on _____.

I understand if payment of current charges is not posted on or before the last business day of the month a late fee of \$20.00 will be added to my account.

I understand that if I do not get my payment in as **PROMISED**, a door knocker will be issued the following morning and my services will be terminated the next business day.

I also understand that a SEVENTEEN dollar and FIFTY cents (\$17.50) door knocker charge will be added to my account.

I will not hold the City of Elgin responsible for any damage done to my water heater if the water service is disconnected. I also understand that since I am being granted this continuance, I will not be allowed any other continuances; it is my full responsibility to get the payment into the city offices on time per this agreement.

If I do not get the payment in on time and my services are terminated, I understand that there is a \$32.50 reconnect charge between the hours of 8:00am to 4:30pm (Monday through Thursday) and a \$65.00 reconnect charge after hours.

I understand all of the provisions in this agreement, and my signature below binds me to a contract with the City of Elgin for the information contained herein.

Signature _____ Phone Number _____

Date _____

City of Elgin Official _____