



CITY OF ELGIN

790 S. 8TH Ave
PO Box 128
Elgin, OR 97827-0128
Ph: 541-437-2253 Fax: 541-437-0131
Email: cityadm@cityofelginor.org

While applying for a Zoning Approval, the following has been given to me:

- 1) Zoning Change Application
- 2) Zoning Compatibility Statement
- 3) Building Division Set Back & Flood Information Form (La Grande's)
- 4) Copy of Yard Requirements (R-1) Page 147
- 5) Manufactured Home Requirements for the R-1 Zone
- 6) Clear Vision Area Page 157
- 7) Diagram of Clear Vision
- 8) Contractor Requirements for Working in the City of Elgin Form

Print Name: _____ Date: _____

Signature of Applicant: _____

Office Use (to be signed when given to applicant):

Signed:	Title:	Date:
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ZONING COMPATIBILITY STATEMENT

Applicant Name _____	Mailing Address _____
Phone _____	_____
Date _____	_____
Address/Location of Subject Property:	
Zone Map Zoning Designation:	
Describe proposed use and attach scale drawing of lot: locating and identifying new construction, existing structures, set-back, off-street parking, etc. _____ _____ _____	

Type of Development:

- Residential
- Multiple Dwelling
- Commercial
- Industrial

Special Use/Conditions:

- R2 Low Density
- Manufactured Dwelling
- Partition/Subdivision
- Other _____

Flood Zone Yes No If yes, Zone # _____ **Wetlands** Yes No

Access Public Street **Setbacks** _____ (20') Front Yard
 _____ (5') Rear Yard

Private Street Side Street (15') _____ (5') Left Side Yard
 State Highway (Ref to ODOT) Side Street (15') _____ (5') Right Side Yard

Water Available _____ Tap Fee \$ _____
Sewer Available _____ Tap Fee \$ _____ (50') Riparian Zone

Site Plan Review Required? _____ **Reviewed/Approved** _____

Office Staff

STATEMENT OF COMPATIBILITY

The proposed use **IS** **IS NOT** compatible with the City of Elgin Land Use Plan and Zoning Map as an

Outright Use Conditional Use: Approved on _____ Disapproved on _____

Reason for Finding _____

Payment Received \$ _____ Ck# _____ Cash _____

Signed: Alex McHaddad, City Administrator _____ Date _____

Signed:



Building Division Set Back & Flood Information Form

This form is required for all new structures within Union County.

This form is required to be submitted along with the appropriate jurisdiction's zoning approval form for all new building permit applications. It must be completely filled out, signed, and dated by the appropriate personnel for the jurisdiction in which you are proposing to build your structure. The Building Division can be contacted at 541-962-1360. Office hours are 8:00-12:00 and 1:00-5:00 Monday through Friday.

City of La Grande Building Division Date Received _____

Property Owner (Print): _____ Contact Phone: _____

Mailing Address _____ City _____ State _____ Zip Code _____

Property Address _____

1. MINIMUM SETBACKS:

FRONT: _____ LEFT: _____ RIGHT: _____ REAR: _____

2. IS THIS PROPERTY IN A FLOOD ZONE? YES: _____ NO: _____

3. IF THE ANSWER TO #2 IS YES, PROVIDE THE BASE FLOOD ELEVATION. (REQUIRED): _____

4. Hooked to city water & sewer services? YES: _____ NO: _____

5. OTHER CONDITIONS OF APPROVAL _____

X

JurisdictionVerifier(Print)

X

Signature

X

JurisdictionandContactPhoneNumber

X

Date



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CONTRACTOR REQUIREMENTS FOR WORKING IN THE CITY OF ELGIN

Contractor Name:	
Business Name:	
Mailing Address:	
Physical Address:	
City:	State:
Phone:	CCB#

When submitting your zoning request, please include a copy of your insurance

Print Name: _____ Date: _____

Signature of Applicant: _____



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MANUFACTURED HOME REQUIREMENTS FOR THE R-1 ZONE

Manufactured homes must be at least 14 feet wide and enclose a floor area of at least 1,000 square feet, as originally manufactured.

The wheels must be removed and the home set on a permanent, excavated and/or back-filled foundation per the requirements of the State of Oregon Manufactured Dwelling Standards and the construction permit issued by the Union County/La Grande Building Department.

The perimeter wall shall be constructed to completely enclose the area under the home. The wall shall be constructed of pressure treated wood products or masonry products. The exposed foundation wall shall be no higher than 24" from ground level to bottom edge of the home siding, except that on a sloping lot the foundation wall may exceed 24" provided the wall is no higher than 24: at the point of highest elevation of the ground level on the foundation perimeter.

Homes are to be manufactured to meet or exceed the HUD National Manufactured Housing Construction and Safety Standards set in 1976.

Homes must have a pitched roof with a minimum pitch of 2-1/2 rise to 12 runs.

All installations must comply with the requirements of the City of Elgin subdivision and zoning ordinances for a single-family dwelling.

Each dwelling must be serviced by water and sewer utilities separate from other residential units.

The City of Elgin CANNOT put water-sewer taps in starting with October 1st through May 1st, due to weather conditions.

All the above requirements must be met before City water services is activated.

The City of Elgin requires a minimum of two (2) off street parking spots.

- I. Livestock or farm animals, subject to Section 17.16.030(C). (Ord. 5-1983 § 4.02)

17.16.030 Dimension and area requirements.

In the residential (R-1) zone, the following dimension and area requirements shall be followed:

- A. Yard Requirements
1. Front Yard. Twenty (20) feet deep from lot line to any structure.
 2. Rear Yard. Five feet deep from lot line to any dwelling.
 3. Side Yard. There shall be a side yard of not less than five feet in width on each side of any building or structure, except that a street side yard shall be fifteen (15) feet.
- B. Minimum Lot Size.
1. Single-Family Dwelling Units. Five thousand (5,000) square feet.
 2. Two-Family Dwelling Units. Six thousand (6,000) square feet.
 3. Three or More Dwelling Units. Seven thousand five hundred (7,500) square feet plus one thousand (1,000) square feet per additional unit over two.
- C. Livestock Requirements.
1. Under no circumstances shall cow, burros, goats, sheep, swine, llamas, emus or the like be kept in the residential (R-1) zone.
 2. The number of chickens, fowl or rabbits which are housed, penned or held, over the age of six months, shall not exceed one for each five hundred (500) square feet of land open for the use of the animals.
 3. Adequate fences, pens, or corrals shall be required to keep animals off from adjacent lands.
 4. Barns, corrals, pens, sheds and other structures holding and/or sheltering animals shall be located a minimum of twenty (20) feet from a side or rear property line and fifty (50) feet from the front property line.
- D. Horses. After a conditional use hearing and an affirmative approval of the city council, horses may be kept in the residential zone (R-1) as follows:
1. Horses shall not be kept on lots having a total area of less than twenty thousand (20,000) square feet. The total number of such animals, over the age of six months, allowed on a lot shall be limited to the area of the lot, available to the animals in square feet, divided by ten thousand (10,000) square feet.
 2. Adequate fences, pens or corrals shall be required to keep horses off of adjacent lands. Barns, corrals, pens, fences, shed, and other structures holding and/or sheltering horses are to be located a minimum of thirty-five (35) feet from a side or rear property line, and fifty (50) feet from the front property line. In consideration of the specific circumstances of the site, the council may add to or reduce these setbacks.
 3. Any such conditional use granted by the council shall be extended only to the applicant who is the current property owner or agent of the current property owner.
 4. The city council may revoke the conditional use permit, add to the conditions of the permit or modify the permit if, after a hearing, the council finds one or more of the following: (a) the intensity of use has been increased; (b) conditions set out in the permit have been violated; (c) the use is found to interfere with the peace and welfare of the residential use of neighboring property owners; (d) the use is found to be a nuisance per the provisions of Chapter 8.08.020 through 8.08.050 of the Elgin Municipal Code.

Chapter 17.16 - RESIDENTIAL (R-1) ZONE

17.16.010 - Uses permitted outright.

In a residential (R-1) zone, the following uses and their accessory uses are permitted outright:

- A. One- and two-family dwellings.
- B. Manufactured homes meeting the following requirements:
 - 1. The home shall have a minimum width of fourteen (14) feet and enclose a floor area of at least one thousand (1,000) square feet, as originally manufactured.
 - 2. The home must have wheels removed and be placed permanently on an excavated and/or back-filled foundation per the requirements of the state of Oregon Manufactured Dwelling Standards and the construction permit issued by the Union County/La Grande building department.
 - 3. The foundation perimeter wall shall be constructed to completely enclose the area under the home. The wall shall be constructed of pressure-treated wood products or masonry products. The foundation wall shall be no higher than twenty-four (24) inches from ground level to bottom edge of the home siding, except that on a sloping lot the foundation wall may exceed twenty-four (24) inches provided the wall is no higher than twenty-four (24) inches at the point of highest elevation of the ground level on the foundation perimeter.
 - 4. The home shall be manufactured to meet or exceed the HUD National

Manufactured Housing Construction and Safety Standards set in 1976.

- 5. The home shall have a pitched roof with a minimum pitch of two and one-half rise to twelve (12) run.
 - 6. The home shall meet the requirements of the city of Elgin subdivision and zoning ordinances for a single-family dwelling.
 - 7. The home must be serviced by water and sewer utilities separate from other residential units.
 - 8. The above requirements shall be met before city water service is activated.
- C. Uses accessory to dwellings:
- 1. Private garages as separate buildings, garages attached to or within dwellings;
 - 2. The renting of rooms including boarding for the accommodation of not to exceed five persons in a single-family dwelling.

17.16.020 - Conditional uses permitted.

In the residential (R-1) zone, the following uses and their accessory uses are permitted by conditional use approval in accordance with Chapter 17.44:

- A. Multiple-family dwelling.
- B. Hospitals.
- C. Churches.
- D. Home occupation.
- E. Parks and playgrounds.
- F. Libraries, museums and art galleries.
- G. Public buildings such as fire stations, pump stations, schools and community centers.
- H. Neighborhood grocery stores.
- I. Livestock or farm animals, subject to Section 17.16.030(C).

Chapter 17.20 - LOW DENSITY (R-2) RESIDENTIAL ZONE

17.20.020 - Uses permitted outright.

In a low density residential zone (R-2), the following uses and their accessory uses are permitted outright:
Any use permitted outright in the R-1 zone.

7.20.030 - Conditional uses permitted.

In the low density residential (R-2) zone, the following uses and their accessory uses are permitted by conditional use approval in accordance with Chapter 17.44

- A. Churches.
- B. Home occupation.
- C. Parks and playgrounds.
- D. Livestock or farm animals, subject to Section 17.20.040(C).

17.20.040 - Dimension and area requirements.

In the low density residential (R-2) zone, the following dimension and area requirements shall be followed:

- A. Yard Requirements.
 - 1. Front Yard. Twenty (20) feet deep from lot line to any structure.
 - 2. Rear Yard. Five feet deep from lot line to any structure.
 - 3. Side Yard. Five feet in width on each side of any structure, except that a street side yard shall be fifteen (15) feet.
- B. Minimum Lot Size Requirements.
 - 1. Single-Family Dwelling Unit. One acre.
 - 2. Two-Family Dwelling Unit. 1.5 acres.
- C. Livestock Requirements.
 - 1. Cows, horses, mules, burros, goats or sheep shall not be kept on lots having an area less than twenty thousand (20,000) square feet. The total number of all such animals over the age of six months allowed on a lot shall be limited to the square footage of the lot divided by the minimum area required for each animal as listed below:

Horse, mule, burro	10,000 sq. ft. of area
Cow	10,000 sq. ft. of area
Goat	5,000 sq. ft. of area
Sheep	5,000 sq. ft. of area
 - 2. The number of chickens, fowl or rabbits over the age of six months shall not exceed one for each five hundred (500) square feet of land.
 - 3. Adequate fences and corrals shall be required to keep animals off from adjacent lands.
 - 4. Barns, corrals, pens, sheds, and other structures sheltering animals shall be located a minimum of thirty-five (35) feet from a side or rear property line and fifty (50) feet from the front property line.